

Vision Statement:

Mission Statement:

Action Planning Worksheet

Plan Oversight by:

Date Created:

Imperatives & Goals		Leaders:		
#	Imperative:			
#	Goal:			
Strategic Actions		Who?	When?	Complete?
1 Action Step 1:				
2 Action Step 2:				
3 Action Step 3:				
5 Benchmarks:				
6 Milestones:				
7 The Wins:				
8 Anchor In Culture:				
Potential Barriers (i.e., structures, processes, materials, budget, approvals)		Barrier Elimination Plan (How will we deal with them?)		
Resources We Have		Resources We Need		Procurement Planm (How will we get them?)
Review Date	Review Notes	Complete?	Modify Plan?	

*Undergraduates can download a similar form from Sigma Chi U by clicking on the **Me** tab, scroll down the left menu, select **Workspaces** and click on **Strategy Workspace**.